



The True Witness Church of Jesus Christ (Apostolic) Inc.

377 Hamilton Ave., Paterson, NJ

BUILDING/FACILITY USE AGREEMENT

GENERAL CONDITIONS AND AMOUNT OF FEE

The primary purpose of The True Witness Church of Jesus Christ (Apostolic) is to carry on the mission and ministry of the Lord Jesus Christ. It has a desire to serve as an outreach to the community. The Congregation is happy to have your organization share our facilities.

To ensure that all church members and outside groups can enjoy our facility, we ask that you follow the guidelines specified in this agreement. This form is only for occasional use such as one time use only or for a few hours one day each week or month. Longer rental periods must be approved by the Church Board.

Requests for building use are managed through the Church Board. No commitment for building use is finalized until the Use Agreement has been approved and executed through the Office of the Bishop/Pastor. In addition to members, local organizations and individuals may use the church building. Our first priority is to congregational programs and membership needs. Priority is then given to churches within the Apostolic fellowship and then to other organizations/individuals.

Approval for the use of the grounds and/or facilities does not constitute or imply endorsement of a group, their mission, or their doctrinal positions. Groups or individuals approved to use Congregational facilities are not to advertise the event in such a way as to imply endorsement by the True Witness Church. No activities or advocacy may take place in the sanctuary, buildings, or grounds that conflict with the practices of The True Witness Church of Jesus Christ (Apostolic) Inc.

NOTE:

- **Food and drink are not allowed in the Sanctuary.**
- **No smoking, alcohol, or narcotic use:** All members of all groups using our facilities shall always abide by a no smoking policy. Additionally, the serving or consumption of alcoholic beverages or narcotics shall not be permitted at any time on church property. This rule is in effect for all parts of the building, including hallways, restrooms, or the outside grounds.

It is agreed between **THE TRUE WITNESS CHURCH OF JESUS CHRIST** hereinafter referred to as

PROPERTY OWNER and _____, hereinafter referred to as USER, that the

PROPERTY OWNER, shall allow the USER access and the use of the

FACILITY as conditioned and described below, subject to all the policies and procedures of PROPERTY

OWNER, in consideration of \$ _____. This total fee includes custodial and other costs.

ORGANIZATION/INDIVIDUAL REQUESTING USE: _____

FACILITY TO BE USED: ☐ SANCTUARY ☐ RESTROOMS ☐ PARKING LOT ☐ FELLOWSHIP HALL ☐ KITCHEN ☐ LOBBY
☐ MEDIA ROOM ☐ PROJECTOR

DATE(S) OF USE: _____

TIME NEEDED: FROM _____ to _____

PURPOSE OF USE (Type of Activity): _____

SPECIAL EQUIPMENT NEEDED: _____

SPECIAL PERSONNEL NEEDED _____

CHURCH REP. ASSIGNED TO SUPERVISE: _____ CONTACT NO.: _____

Note: PROPERTY OWNER is not responsible to provide any special equipment or personnel unless the same has been specifically agreed to by the PROPERTY OWNER/LANDLORD and the USER.

The undersigned has been given authority to act for and be responsible for the USER making this application.

USER will see that the FACILITY is not misused or abused, that there is always proper adult supervision, that the FACILITY is used in conformity with all policies and regulations of the PROPERTY OWNER, and that all other terms of this BUILDING/FACILITY USE AGREEMENT are adhered to and followed.

Signed _____ Date _____
BISHOP/PASTOR

Signed _____ Date _____
USER